

**BOARD OF SELECTMEN
MEETING MINUTES – May 15, 2017**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Jason Perreault, Chairman
Jeff Amberson, Vice Chairman
Leslie Rutan, Clerk
Dawn Rand
William Pantazis

*Pledge of Allegiance

APPROVAL OF MINUTES – APRIL 10, 2017 REGULAR MEETING

Selectman Rand moved the Board vote to approve the meeting minutes of the April 10, 2017 regular meeting as submitted; Selectman Amberson seconded the motion; all members voted in favor.

APPROVAL OF MINUTES – APRIL 24, 2017 SPECIAL MEETING

Selectman Amberson moved the Board vote to approve the meeting minutes of the April 24, 2017 special meeting as submitted; Selectman Rand seconded the motion; all members voted in favor.

7:00 p.m. - ELECTION OF OFFICERS

Chairman

Nominations for Chairman were called by Town Clerk Andrew Dowd.

Selectman Rand moved the Board vote to nominate Selectman Perreault to the position of Chairman; Selectman Amberson seconded the motion. No other nominations were presented. Mr. Dowd closed the nominations for Chairman. The motion to nominate Selectman Perreault to the position of Chairman passed unanimously.

Vice Chairman

Nominations for Vice Chairman were called by Town Clerk Andrew Dowd.

Selectman Perreault moved the Board vote to nominate Selectman Amberson to the position of Vice Chairman; Selectman Rutan seconded the motion. No other nominations were presented. Mr. Dowd closed the nominations for Vice Chairman. The motion to nominate Selectman Amberson to the position of Vice Chairman passed unanimously.

Clerk

Nominations for Clerk were called by Town Clerk Andrew Dowd.

Selectman Amberson moved the Board vote to nominate Selectman Rutan to the position of Clerk; Selectman Rand seconded the motion. No other nominations were presented. Mr. Dowd closed the nominations for Clerk. The motion to nominate Selectman Rutan to the position of Clerk passed unanimously.

7:05 p.m. - PUBLIC HEARING

To consider Petition No. 23730769 from National Grid for one new Pole at 255 Hudson Street.

Crystal Tognazzi from National Grid was present to request permission to install one new solely owned pole at 255 Hudson Street in order to provide power to a new house currently under construction. The power to the house will be run underground.

Selectman Pantazis moved the Board vote to approve the placement of one new solely owned pole at 255 Hudson Street per Petition No. 23730769 as submitted by National Grid; Selectman Amberson seconded the motion; all members voted in favor.

7:07 p.m. - KIMBERLY REED – THE PURPLE ROSE

To consider an application for a Special One-Day License for Premises located at 140 Main Street.

Kimberly Reed from the Purple Rose was present to request a special one-day liquor license for the outside parking lot at 140 Main Street for the purpose of holding a 20th anniversary event on Thursday, May 18th between the hours of 6pm to 9pm.

The event will take place under two connecting tents in conjunction with their annual tent sale. The tents will be fully enclosed on all sides with a person stationed at the entrance to ensure that alcoholic beverages are contained within the designated area. Approximately 150 guests are expected to attend and will be directed to park in the 140 Main Street parking lot, as well as at Central One Credit Union at 130 Main Street.

The application has been reviewed by the Police, Fire, Building and Health Departments, and there are no concerns to report.

Selectman Rand moved the Board vote to approve the application for a Special One-Day License as submitted by Vicki Martelli of the Purple Rose for an event to be held in the parking lot of the Purple Rose Store at 140 Main Street on Thursday, May 18, 2017 between 6pm – 9pm with the condition that a sign be posted at the entrance/exit of the tent that reads “No Alcohol Beyond this Point”. Per the recommendation of the Alcoholic Beverages Control Commission, the license shall include the 24-hour period immediately before and after the event in order to allow for the proper delivery and disposal of all alcoholic beverages prior to and immediately following the event; Selectman Rutan seconded the motion; all members voted in favor.

7:10 p.m. - PUBLIC HEARING

To consider Petition No. 23958883 from National Grid for one new Pole at 173 West Main Street.

Crystal Tognazzi from National Grid was present to request permission to install one new solely owned pole at 173 West Main Street in order to provide power to a new house.

PUBLIC HEARING CONT. . .

Selectman Pantazis moved the Board vote to approve the placement of one new solely owned pole at 173 West Main Street per Petition No. 23958883 as submitted by National Grid; Selectman Rand seconded the motion; all members voted in favor.

REPORTSWilliam Pantazis, Chairman

- Congratulated Selectmen Perreault and Rand on their recent re-election to the Board.

Dawn Rand, Vice Chairman

- Thanked everyone who came out to vote in the recent Town Election and thanked Town Clerk Andrew Dowd and his staff for their efforts.
- Requested an update on the legislation filed by Senator Chandler that will help the Town better regulate composting operations in Town. Specifically asked about the removal of old vehicles on Ball Street. Mr. Coderre stated that he is hopeful that a hearing will soon be scheduled where the Town will be allowed to submit testimony.

Leslie Rutan

- Congratulated Selectmen Perreault and Rand on their recent re-election to the Board.
- Thanked Selectman Pantazis for his efforts during his tenure as Chair.
- Reminded residents to remember the needs of the Northborough Food Pantry.
- Reminded residents to be careful when approaching crosswalks throughout Town.
- Thanked all residents who attended and participated in the Annual Town Meeting.
- Thanked the Police and Fire Chiefs for their monthly reports.

Jeff Amberson

- Congratulated Selectmen Perreault and Rand on their recent re-election to the Board. Thanked all candidates who ran for office. Urged residents to get involved by volunteering on one of the many Town Boards, Committees or Commissions.
- Thanked Town Clerk Andrew Dowd, his staff, as well as the Police and DPW Departments for their efforts during the recent Town Election.

Jason Perreault

- Thanked Mr. Coderre and his staff for their efforts in preparing for Town Meeting, as well as everyone who attended and participated.
- Participated in the final *Miles for Matt 5K* event held on May 6th. Thanked everyone who organized this annual event and to all who participated.
- Thanked Town Clerk Andrew Dowd, his staff, as well as the Police and DPW Departments for their efforts during the recent Town Election.
- Thanked all candidates who ran for office and for taking the time and effort to be involved.
- Noted that the construction project at Church and Whitney Street is coming along nicely. He looks forward to seeing the finished product.

John Coderre, Town Administrator

- No report.

7:30 p.m. - SCOTT CHARPENTIER – DPW DIRECTOR
Acceptance of Easements for properties located at 298 and 300 Crawford Street pursuant to Article 28 of the 2017 Annual Town Meeting.

DPW Director Scott Charpentier indicated that the 2017 Town Meeting approval of Article 28 authorized the Town to move forward with the Crawford Street Retaining Wall Project. Essential to the project are two slope easements from the abutting property owners at 298 and 300 Crawford Street. Each owner has executed their granting of the easement as prepared by Town Counsel.

Selectman Rutan moved the Board vote to accept and execute the permanent slope easement located at 298 Crawford Street from David D. Lorenzi and Pamela J. Lorenzi pursuant to Article 28 of the 2017 Annual Town Meeting; Selectman Amberson seconded the motion; all members voted in favor.

Selectman Rutan moved the Board vote to accept and execute the permanent slope easement located at 300 Crawford Street from Nilanjan Palit and Dana Palit pursuant to Article 28 of the 2017 Annual Town Meeting; Selectman Amberson seconded the motion; all members voted in favor.

7:55 p.m. - DAVID PARENTI – FIRE CHIEF
Informational Presentation on Ambulance Fees.

Chief Parenti informed the Board that the Fire Department has conducted a review of all municipal fees for ambulance services. The last time ambulance fees were increased was in 2009. The ambulance services in Northborough is operated under the Fire Department and provides Advanced Life Support services with 13 Firefighter/Paramedics who are supplemented by 3 Advanced EMT's and 4 EMT Basics.

Chief Parenti recommended that the ambulance billing fees be transitioned from the current base rate/specialty services method to a bundled billing method. This will allow for a more consistent billing method, easier billing with less documentation errors and will align with Medicare recommendations.

Following Chief Parenti's review of the last five years of Northborough's billing data, a recent survey of ambulance billing rates by area departments and current industry standards, questions and comments were heard from members of the Board.

Mr. Coderre reminded the Board that tonight's presentation is for informational purposes only. Given the complexity of the regulatory framework and market survey comparisons, further review may require assistance by an outside consultant. Therefore, the adoption of an updated fee structure will be considered at possibly one of the summer Board Meetings.

PUBLIC COMMENTS

Chairman Perreault recognized a Boy Scout who was present in the audience in order to earn his *Citizenship in the Community* Merit Badge.

EXECUTION OF COLLECTIVE BARGAINING AGREEMENTS

Mr. Coderre indicated that the Board's execution of the Collective Bargaining Agreements for the NMEA and Sergeants Union is simply a housekeeping matter. The terms of the previously approved and executed Memorandum of Agreements for both unions have been incorporated into the actual contract documents presented this evening.

Selectman Amberson moved the Board vote to execute the Collective Bargaining Agreement between the Town and the Northborough Municipal Employees Association effective July 1, 2016 through June 30, 2019; Selectman Rutan seconded the motion; all members voted in favor..

Selectman Rand moved the Board vote to execute the Collective Bargaining Agreement between the Town and the Sergeants Union effective July 1, 2016 through June 30, 2019; Selectman Pantazis seconded the motion; all members voted in favor.

EXECUTION OF MEMORANDUM OF AGREEMENT FOR SPECIAL POLICE OFFICERS

Mr. Coderre reminded the Board that the process of reinstating a special police officer classification was presented by Chief Lyver in July, 2016. The position was formally classified at this year's Town Meeting and the Memorandum of Agreement between the Town and the Patrol Officers Union presented this evening formally clarifies the role and use of special police officers.

Selectman Amberson moved the Board vote to approve and execute the Memorandum of Agreement between the Town and the Patrol Officers Union MASS COP Local 165 regarding Special Police Officers; Selectman Rand seconded the motion; all members voted in favor.

EXECUTION OF CEMETERY DEEDS 1019, 1020 & 1021

Selectman Pantazis moved the Board vote to execute Cemetery Deeds 1019, 1020 & 1021; Selectman Rand seconded the motion; all members voted in favor.

OTHER BUSINESS

None.

ADJOURNMENT

Selectman Amberson moved the Board vote to adjourn; Selectman Rutan seconded the motion; all members voted in favor.

Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Kimberly Foster
Assistant Town Administrator

Documents used during meeting:

1. May 15, 2017 Meeting Agenda.
2. April 10, 2017 Meeting Minutes.
3. April 24, 2017 Meeting Minutes.
4. Information Packet – National Grid Public Hearings.
5. Information Packet – Application for Special One Day License.
6. Information Packet – Acceptance of Easements.
7. Information Packet – Ambulance Fees.
8. Collective Bargaining Agreements.
9. Cemetery Deeds.